



## HEALTH & SAFETY REMINDERS

We all want your children to be safe, and ask for your co-operation on the following:

**DOGS** Please be aware that dogs are **NOT** permitted on school premises.

**PARKING** Please do **NOT** park on the yellow lines outside the school entrance at any time.

Traffic wardens & police do patrol and issue frequent parking tickets.

**SCOOTERS/BIKES** Bikes & scooters are **NOT** permitted to be ridden in the school grounds.

Please always ensure your child dismounts before the school gates

**CLIMBING EQUIPMENT** In the interests of health and safety when waiting to collect your child we ask that you do not allow young children to play on the climbing equipment on the yard.

Pupils should only use this equipment under the supervision of school staff.

**MEDICINES** We will administer antibiotics in school but it must be prescribed to your child four times a day. **Lozenges, cough sweets, lypsyl** etc are **NOT** allowed in school without permission, please do not send them in with your child.

**Home time arrangements** Please can parents let the school office or class teacher know if your child is going to be collected by anyone else other than the regular person at home time. **This applies to all children throughout the school, Nursery to Year 6.** Children can be made aware of who is collecting them, but unfortunately, we cannot allow pupils to go with another parent/person or walk home (older pupils) unless we have had this confirmed by their own parent/carer.

**INHALERS.** Any children with inhalers in school, new guidance states we must also have a spacer for your child. Please send one into your child's class by **Friday 28th Sept.** Also if you have any medical information provided by your G.P. regarding your child's medical condition we would be grateful if you could bring copies into school.

If your child has asthma but does not currently have an inhaler in school, please call into the school office or ask for Mrs Hattersley to discuss. Thank you.

## PARENT GOVERNOR VACANCY

There is now a vacancy for a Parent Governor. If you are interested in becoming a Governor, please contact school for a nomination form. The completed and duly signed nomination form should be returned to school by **Friday 13<sup>th</sup> September 2019.**

### Main School Office

Please can parents be mindful when waiting in the school office area, that this is a busy working area and any noise can be distracting for office staff who are trying to work as efficiently as possible. Please do not allow children to run around while you wait.

**Please can parents only send in Birthday cakes which are shop bought and do not contain any nuts or kiwi fruit due to the number of pupils in school with food allergies. Thank you.**

**PHOTO CONSENTS** If you wish for your child's photo consent information to be changed through the year, e.g. facebook, third party e.t.c please contact the school office or Mrs Hattersley

### Dinner Money / Free School Meals

School meals are £2.05 daily / £10.25 per week (for children in years 3-6). **Dinner money can be paid on the ParentPay system or via Paypoint at a local shop.** Paypoint cards can be purchased at a cost of £1.80 or codes are available from the school office. Accounts should be kept in credit for the week ahead, the office will prompt you if your child's account is low and we would appreciate prompt payment. **Two weeks notice** is also required when changing from school meals to packed lunches and visa versa.

**Due to a Government initiative all Reception, Year 1 & 2 pupils will be receiving a free hot meal.** As a school we still need to know if your family would be entitled to claim free school meals if this initiative wasn't in place. Please can parents produce supporting evidence by **Friday 13th September** if you have not already done so. If you do not have any evidence, please call into the school office to speak to staff.

### Leave of Absence Forms

Please note that only in exceptional circumstances can requests for a leave of absence be authorised. Thank you to those parents/carers who have followed the correct procedures. Parents now need to complete a leave of absence form stating the dates of the requested period and the exceptional circumstances **why** you are taking your child out of school during term time. After consultation with Governors it has been agreed that the circumstances below are seen as exceptional and authorised leave of absence will be granted for the following only: **Wedding of a parent, Funeral of a close relative, National sporting activity. Any other request which does not fall into one of the above category's will be unauthorised.**